

Meeting Date & Time: **12/18/2023 at 7:00 PM**

**Members Present:** Fr. Michael, Vicki Berberich, Renae Smith, Anna Schweers, Barb Ledvina, Paul Suarez, Ann Wright, Deanna Sargent, Jennifer Cakinberk

**Not Present:** Pat Junod, John Armstrong, Ty Barten, Ellyn Cottingham, Fr. Jason,

- Opening prayer by: Renae Smith
- Minutes from November 2023 meeting approved. Moved by Barb, second by Ann. **Renae Smith**
- **Staff Report- Finance Council** **Becky/Jason Sash**
  - See attached handout for details
  - Had an increase in 2021 for income due to \$ from Federal Government due to COVID
  - Preschool received a large grant from the State of Iowa in 2022
  - 77% of income is from offertories
  - Salaries & benefits are the largest expense 55%
  - Largest non-personnel related expense is for Catholic Schools 9%
  - Regional Catholic School Organization will take over the expenses for all Catholic Schools. Regionalized Program planned to start in Fall 2024. OLIH will make just one payment to the Regional office & not as is done now, which is payment to each Catholic school a student from OLIH attends.
    - What we are assessed is based on how many kids from OLIH attend the schools
    - If we had fewer kids attend, we would be assessed less
  - About 1/3<sup>rd</sup> (900) of parishioners' tithe on a regular basis. This matches most other church organizations.
    - Hired an outside company to manage the increase in tithing communications. A "thank you" was also sent out after the donor sent back the tithing increase.
    - Likely won't have final \$ until January or later
    - If increase is not enough, will need to cut out some expenses
    - About 44% of tithing is recurring payment; some also use ACH payments. ACH does not cost the parish a fee but "recurring payment" does have a small fee.
    - Have about \$5000 to \$6000 in unnamed \$ each week via the baskets
  - Parish income/expenses information is provided in the bulletin
  - Currently have very little debt, \$80,000
  - Also have some savings for emergency events
  - Overall, OLIH is doing well in regards to our funding & our needs are taken care of currently
- **Old Business**
  - **Calling Church Members Again** **Ann Wright**
    - Plan for January
  - **Christmas Sponsor Family** **Barb Ledvina**
    - All items were delivered on Monday 12/11
  - **Parish Council Space in Bulletin** **Renae, Deanna & Anna**
    - QR code created & sent to Parish Council team to try
    - Vicki & I have tested the link & the response sent by the system to the person who submitted the feedback: **Thank you for your comment. We appreciate your feedback. Should we have questions regarding your feedback, someone from the Parish Council will contact you. OLIH Pastoral Council Members**
    - Vicki & Renae will receive the feedback immediately when it is submitted. The information we receive will look something like this: **Vicki Berberich, Test, Yes by email, vicki.berberich@unitypoint.org**
    - Deanna & Anna have completed the insert. See attachment to email for sample.
    - Approved the insert with a few changes
    - Will add Father Michael & Father Jason

- **OLIH App** Fr. Michael
  - This is not moving at the moment
- **Advent/Adoration- Feedback** All
  - Taize service was really nice
  - Had comments that people did like when the piano was played during adoration
  - Also commented that the Cello was welcome sound
  - Have been lines of people for confession
- **New Business**
  - Becky asked to have someone to volunteer to help Sponsor to get our name out into the Community. Represent OLIH to sponsor for Summerfest or other events.
    - Becky can set this person up to speak to Andy Martin, who is part of the Ankeny Chamber of Commerce & he can help. Becky suggested to have Andy attend our February meeting to help us organize our efforts.
    - Deanna volunteered to talk with Andy & organize the effort
    - Finance Council has already authorized \$1500 to \$2000 for this sponsorship
  - **Ten Values Analysis from Divine Renovation** Fr. Michael
    - Discussed Great Homilies
      - Visioning means how is our Parish, living our mission. Inviting, Learning & serving. Not the Catholic church.
      - Expressed how we enjoy how hopeful the homilies are each week
      - Enjoy how Father Michael & Father Jason deliver their homilies
      - Feel that all the priests tie the gospel to real lives & make it relatable
      - Feel fortunate that our Deacons are as wonderful as they are with giving homilies
  - **Continuing Formation Reading: The Post-Quarantine Church** Chapter 4
    - Commented that the Stephens Minister Prayer Corner is a great “add” to our church
    - Discussed how adding the Monday Adoration has been a good thing for our parish
    - Discussed how we need to make time for prayer, even if we don’t feel it in the moment
- **Feedback: “What are you hearing?”** All
  - Need to have a way to get in contact with either the Janitor or someone from Parish staff if have issues with building access or something like that during the weekend or after hours.
  - Need to get the message out in all manners possible that there is no 10:30 mass this Sunday.
- **Pastor Report** Fr. Michael
  - Advertising for Business Manager position
  - Have had 6 or 7 applicants, which about 3 meet the qualifications
  - Want to have the new person hired before Father goes on vacation in January
  - Kitchen remodel- company has been hired to complete that work. Likely happen in Aug-October of 2024
- The meeting closed with prayer led by Renae Smith
  - **Next Meeting:** February 26<sup>th</sup> at 7:00 PM
    - **The Post Quarantine Church-** Chapter 5
    - **Prayer Leader:** Paul Suarez

2023/2024 Meeting Dates and Staff reports

DATE	STAFF REPORT
<del>August 28<sup>th</sup>, 2023</del>	<del>Fr. Michael, Review of P. Council guidelines</del>
<del>September 25<sup>th</sup>, 2023</del>	<del>Patty M. Adult Faith Formation</del>
<del>October 23<sup>rd</sup>, 2023</del>	<del>Misty H. St. Luke's</del>
<del>November 27<sup>th</sup>, 2023</del>	<del>No Report</del>
<del>December 18<sup>th</sup>, 2023</del>	<del>Jason Sash Finance/Budget</del>
January 2024	No Meeting
February 26 <sup>th</sup> 2024	Randy H. Youth Ministry
March 25 <sup>th</sup> , 2024	Tom P. Faith Formation
April 29 <sup>th</sup> , 2024	Shelley T. Preschool
May 20 <sup>th</sup> , 2024	Business Administrator- until Becky is replaced
June 2024	No Meeting
July 2024	No Meeting

PASTORAL COUNCIL MEMBERS

Name	Term STARTED	Term ENDS
Fr. Michael Amadeo	2018	2030
John Armstrong	July 2023	July 2026 or 2029
Ty Barten	January 2022	January 2025 or 2028
Vicki Berberich (Chair)	January 2022	January 2025 or 2028
Jennifer Cakinberk	July 2023	July 2026 or 2029
Ellyn Cottingham	July 2023	July 2026 or 2029
Pat Junod	January 2022	January 2025 or 2028
Barb Ledvina	July 2023	July 2026 or 2029
Deanna Sargent	July 2023	July 2026 or 2029
Anna Schweers	July 2023	July 2026 or 2029
Rena Smith (Secretary)	January 2022	January 2025 or 2028
Paul Suarez	July 2023	July 2026 or 2029
Ann Wright (Vice-Chair)	January 2022	January 2025 or 2028